**FOR AUTHORS**

**General information**

1. We ask to prepare the text in A4 including:
* Margines: top – 2,75 cm, bottom – 7,8 cm, right – 5,9 cm, left – 2 cm,
* Arrangement: heading – 1,2 cm,
* Footer – 6,9 cm,
* Regular style,
* the type space between the lines – single line spacing,
1. The text of the article should be written font size 11 Times New Roman (TNR),
2. Graphic should be customized to the black and white print at a resolution of not less than 300dpi. In the case of complex graphs containing more than four series of data elements of the graph should be highlighted by the patterned font style but not shades of grey. In additional files we ask to give us all original graphs in **the editorial format**,
3. Footnotes in the text – bottom,
4. Elaboration should have **maximum 6 pages** (prepared on the format)
5. The elaboration text should look according to the following points:
* Name and surname
* The name of the Institution
* The title of the elaboration (in Polish), 14 TNR,
* The title of the elaboration (in English), 14 TNR,
* Key words (max. 5 words in Polish),
* Key words (in English),
* Summary in Polish (max. 100 words),
* Summary in English (max. 100 words),
* Introduction,
* The content of the elaboration devided into sections with the titles,
* Conclusion,
* Bibliography,
* Correspondence address (according to the following pattern):

Title, Name and SURNAME,
Address,
Tel.,
E-mail:

7. Sending the tekst of the article do not forget to attach a statement about respecting the ethical regulations in the publication (the form is available on: [www.ur.edu.pl](http://www.di.univ.rzeszow.pl) in the Publication ethics bookmark.

**Detailed findings**

1. Bottom footnotes e.g.:

M. Dąbrowska, Post-war diaries, t.2: 1950-1980, wyd.2, Londyn 1989.

1. Bibliography system – sorted alpabetically according to surnames, initials of names, titles of thesis and etc..

a) Monographic publications (one or multi-volumed work of one, two or three authors, collective work that is more than three authors):

* Surname and the initial of the forename,
* Title. Subtitle (italic type),
* Number of volume and parts (with a colon – v.1),
* The title of volume and parts (italic type),
* Translation,
* Coworkers ( edited by.,elaboration),
* Number of edition (if it is essential),
* Place and year of edition,
* The name of publication series in quotation marks, the numer of volume in series (written in brackets),
* Additional information,

b) Articles in collective works:

* Surname and the initial of the forename,,
* Title ( italic type),
* [w:] (without preceding comma),
* Like in a bibliographic record of the monographic publications

c) Journals:

* Surname and the initial of the forename,
* Title. Subtitle (italic type),
* The title of the journal (antiqua, in quotes),
* The year of publication ( you can precede by the place of edition if it is needed for the identification publication),
* Part of the year`s issue (numer, issue, a double numer: 1/2, subsequent numbers: 1-2).

d) Daily newspapers:

* Surname and the initial of the forename,
* Title. Subtitle (italic type),
* The title of the journal (antiqua, in quotes),
* The date of issue ( not a number).

The text should be submitted to the following address: apiecuch@ur.edu.pl and additionally in the electronical and printed form for the address: Aleksander Piecuch, Uniwersytet Rzeszowski; Kolegium Nauk Społecznych; ul. Grunwaldzka 13, 35-068 Rzeszów, Poland.

**Please keep to the above instructions which will simplify and speed up the publishing process.**